

State of New Hampshire  
Public Utilities Commission  
21 South Fruit Street, Suite 10  
Concord, NH 03301  
603-271-2431  
www.puc.nh.gov

**Form PUC 909.09 Application to Register or Re-register as a Host (RSA 362-A:9, XIV)**

**Host Information:**

Host Name and Trade Name:

Host Mailing Address and Service Address

Host Service Address Distribution Utility Meter Number Account Number

Host Telephone Number

Host email address

Host website

Owner of Facility Operator of Facility

**Person Responsible for Responding to Commission Inquiries:**

Name

Telephone Number

Email address

**Group Member Information (attach additional sheets if necessary):**

Name

Billing Address Service Address

Account Number

Meter Number Service Address Projected annual load

Name

Billing Address Service Address

Account Number

Meter Number Service Address Projected annual load

Host's total historic annual load \_\_\_\_\_ ~~(1) and projected annual load \_\_\_\_\_~~.  
 Members' ~~total~~ historic annual load (combined) ~~of all members:~~ \_\_\_\_\_ (2).  
 Host facility's ~~actual output~~ \_\_\_\_\_ and projected ~~annual~~ output \_\_\_\_\_ (3).  
~~Total projected annual load (combined) of all members:~~ \_\_\_\_\_.  
 Fuel source and generating~~ion~~ capacity of host's facility: \_\_\_\_\_.

By signing below, I certify the following:

- that each member and the host are default service customers of the same distribution utility;
- that each member has signed an agreement with the host that complies with Puc 902.01;
- that the total historic annual load of the members (1) together with the host (2) exceeds the projected annual output of the host's facility (3);
- except as provided by Puc 902.11, none of the members is a customer-generator;
- that I have provided a copy of this application, with any attachments, to the distribution utility;
- that I have the authority to sign this application on behalf of the host; and
- that the information on this form is true to the best of my knowledge and belief.

Dated: \_\_\_\_\_ Printed name: \_\_\_\_\_ Signature \_\_\_\_\_

**Notes**

This document may be signed electronically, RSA 294-A.

This form (or a document containing the required information) and any attachments shall be filed electronically through the following email address: PUC's website, [www.puc.nh.gov](http://www.puc.nh.gov) [PUCGroupNetMetering@puc.nh.gov](mailto:PUCGroupNetMetering@puc.nh.gov), in a format compatible with the computer system of the commission, Puc 203.03.

The commission shall accept this form and any attachments through the regular mail or by hand delivery if the applicant certifies it is unable to file the documents electronically.

A copy of this form (or a document containing the required information) and any attachments shall also be sent to the applicable distribution utility at the following email addresses:

- NH Electric Cooperative – Scott McNeil, (603) 536-8608, [mcneils@nhec.com](mailto:mcneils@nhec.com)
- Unitil – Timothy Noonis, (603) 294-5123, [noonis@unitil.com](mailto:noonis@unitil.com)
- Liberty Utilities – Jill Fitzpatrick, (603) 952-2999, [NHSalesMarketing@libertyutilities.com](mailto:NHSalesMarketing@libertyutilities.com)
- PSNH –Richard Labrecque, (603) 634-2931, [richard.labrecque@nu.com](mailto:richard.labrecque@nu.com)

Questions? Call Jack Ruderman or Elizabeth Nixon at the PUC at 603-271-2431 or 1-800-735-2964

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**Form PUC 909.10 Annual Report for Group Hosts (RSA 362-A:9, XIV)**

**This form is due April 1 with a copy to the distribution utility.  
The distribution utility will stop making monthly payments if this form is not timely filed.**

**This Report Pertains to Calendar Year \_\_\_\_\_.**

**Host information:** Provide any changes in the host's name, trade name, mailing address, service address, distribution utility, meter number, account number, telephone number, email address and/or website:

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Provide any changes in the owner or operator of the facility:

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**~~Person Responsible for Responding to Commission Inquiries:~~** Provide any changes in the person responsible for responding to commission inquiries:

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**~~Group Member Information (attach additional sheets if necessary):~~** Provide any changes in the information pertaining to current group members, including changes to their names, billing or service addresses, account number, meter number, or historic actual or projected annual load:

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For any member(s) who left the group during the calendar year covered by this annual report, please state the ~~ir~~ departing member's name, billing address, service address, meter number, account number, and provide the effective date that the member left the group:

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For any member(s) who joined the group during the calendar year covered by this annual report, please state the effective date of when the member(s) joined the group, and provide the following for each new member: name, billing address, service address, meter number, account number, and historic actual or projected annual load.

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State the host's actual annual load for the calendar year covered in this report: \_\_\_\_\_ (1).

State the host facility's actual output for the calendar year covered in this report: \_\_\_\_\_ (2).

State the actual annual load (combined) of all the members for the calendar year covered in this report: \_\_\_\_\_ (3).

Attach documents that support the figures given in response to (1), (2), and (3) above.

Describe any substantial change in the host's facility: \_\_\_\_\_

By signing below, I certify the following:

that each member and the host are default service customers of the same distribution utility and have signed an agreement that complies with Puc 902.01;

that I have provided a copy of this annual report to the distribution utility;

that I have the authority to sign this annual report on behalf of the host; and

that the information on this form is true to the best of my knowledge and belief.

Dated: \_\_\_\_\_  
Printed name: \_\_\_\_\_ Signature \_\_\_\_\_

### Notes

This document may be signed electronically, RSA 294-A.

This annual report (or a document containing the required information) and any attachments areis due April 1 and shall be filed electronically through the following email address: PUC's website, [www.puc.nh.gov](http://www.puc.nh.gov)-PUCGroupNetMetering@puc.nh.gov PUC's website, [www.puc.nh.gov](http://www.puc.nh.gov), in a format compatible with the computer system of the commission, Puc 203.03.

The commission shall accept this form and any attachments through the regular mail or by hand delivery if the applicant certifies it is unable to file the documents electronically.

A copy of this form (or a document containing the required information) and any attachments shall also be sent to the applicable distribution utility at the following email addresses:

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Unitil – Timothy Noonis, (603) 294-5123, [noonis@unitil.com](mailto:noonis@unitil.com)

Liberty Utilities – Jill Fitzpatrick, (603) 952-2999, [NHSalesMarketing@libertyutilities.com](mailto:NHSalesMarketing@libertyutilities.com)

PSNH –Richard Labrecque, (603) 634-2931, [richard.labrecque@nu.com](mailto:richard.labrecque@nu.com)

Questions? Call Jack Ruderman or Elizabeth Nixon at the PUC at 603-271-2431 or 1-800-735-2964